

Sample Price Quotation Form

Note: This is a sample and the costs included herein are not meant to reflect the State's budget or cost allocations for this procurement. Bidders may use this sheet to understand how to complete the Price Quotation Form.

Sample Standard Rate Table			
Position	Sample Pay Rate (per hour)	Sample Taxes and Fees (per hour)	Sample Total Unit Rate (per hour)
Informatics Project Manager	\$150	\$10	\$160

Staff Pay Rate + Taxes, Fees, and Overhead = Total Unit Rate (per hour)

Intra-State Travel Rate Table	
Description	Travel Item Budget
Intra-State Airfare	\$100
Intra-State Lodging	\$500
Intra-State Transportation (excluding airfare)	\$50
Intra-State Per Diem	\$60
Total Intra-State Budget per Trip	\$710

Out-of-State Travel Rate Table	
Description	Travel Item Budget
Out-of-State Airfare	\$400
Out-of-State Lodging	\$650
Out-of-State Transportation (excluding airfare)	\$100
Out-of-State Per Diem	\$280
Total Out-of-State Budget per Trip	\$1,430

Total Travel Table	
Total Intra-State Travel Budget per Trip	\$710
Total Out-of-State Travel Budget per Trip	\$1,430
Total Travel Budget	\$2,140

Estimated travel line items totaled = Total Travel Budget

Position	Sample Total Unit Rate	Sample Annual Cost	Sample Total Travel Budget	Sample Total Position Cost
Informatics Project Manager	\$160	\$332,800.00	\$2,140.00	\$334,940.00

[Total Unit Rate x 1.0 FTE (2,080 hours)] + Total Travel Budget = Total Position Cost